



Instructional Design Meeting
December 15th, 2000
***Note Time Change: 1:30 PM EST**
Phone Number 1-403- 750-4777

Agenda and Record of Discussion

Participants: EPS –Karen Andrews; KPRDSB – Jonathan Brown; AEDSB –Sean Penney

Called in reports prior to meeting: TDSB –Janet Murphy; OCDSB –Tim Hawes

Regrets: CSCV

1. Any Updates from School Boards
-Covered on Tuesday –no additional information
2. Debriefing from December 14th event
- Thank you to Tim and his team from OCDSB for all the work in planning and facilitating this event. Tim indicated that it was a technically frustrating session to facilitate –other members echoed the challenges with the technological tools. Emphasis on the need to develop some tools that can be shared and captured. Tim was unable to capture the rubrics from AEDSB/CSCV and may require so assistance from participants to recreate the records. Evaluation results: 17 of 20 found the session helpful to very helpful; most learned new information regarding the use of Rubrics, the majority like a combination of large and small group sessions, suggestions were around the idea of getting into projects and sharing experiences and project information (through lg/sm group sessions and video capture of project work).
3. Administrative tasks
 - 3.1 Up dated Gantt chart / task lists
 - 3.2 Validation of dates
 - 3.3 Validation of tasks
 - 3.4 Tracking time logs / invoices
 - 3.5 Number of ID days in total and % completion for first quarter (by task list)
 - 3.6 December report –Due Dec 22**- Two changes were made to 2.1.9 TDSB teachers and change date to allow more time to collect resources. Updated charts will be sent out to all.**
4. Events and collaborative activities
 - 4.1 Jan 18th small group –possible theme? **AEDSB will facilitate this session (thank you Sean) the theme will be “Water Project/s”**
 - 4.2 Water project –**yes, much interest.**
 - 4.3 Music project – **only one teacher at this time.**
 - 4.4 Jan 25th small group –FOCUS
 - 4.5 Asynchronous tools: The use of egroups –**Will continue.**
 - 4.6 February Event –Large group
-content and format to be discussed in January

KPRDSB –will tentatively facilitate the April session –thank you Jonathan.

5. Our wish list. At this point in the project, what are your top one or two wishes?

Connectivity for all school boards and collaborative tools that work well with little technical effort.

6. Other Business
 - 6.1 Next meeting January 15th, 2001 at regular time of 2:00 PM EST.



May we all enjoy a safe and calm holiday.